



# Riverview School District

## **ANTICIPATED POSTING**

### Head Varsity Girls Soccer Coach

The Riverview School District is seeking a candidate for the anticipated position of Head Varsity Girls Soccer Coach for the 2025 season. The ideal candidate should have extensive high school varsity experience as a head coach or varsity assistant experience, as well as collegiate playing experience. Please see job description for additional details.

Interested applicants should submit a letter of interest, resume, and required clearances by Monday March 31, 2025 to:

Mr. Andre Carter  
acarter@rsd.k12.pa.us  
Riverview Jr/Sr High School  
100 Hulton Road  
Oakmont, PA 15139

**RIVERVIEW SCHOOL DISTRICT**  
**VARSITY BOYS/GIRLS SOCCER HEAD COACH**  
**JOB DESCRIPTION**

**TITLE:** HEAD VARSITY SOCCER BOYS/GIRLS COACH

**QUALIFICATIONS:**

1. Possess leadership qualities that model maturity, professionalism, discipline, encouragement, respect, an understanding of adolescent needs and a student-focused philosophy.
2. Previous varsity soccer head coaching experience from a successful high school or NCAA program.
3. Soccer playing experience at the NCAA level.
4. Must have all required clearance certifications, along with updated certifications in Concussion Management, Sudden Cardiac Arrest, and Act 126 Child Abuse Awareness.
5. Experience associated with activities related to the essential functions noted in this job description.
6. The above qualifications are required of any successful candidate. However, the Board/District shall have the discretion, but is not required, to consider any other experience with the Board/District, in its discretion, determines to be comparable or of a similar nature, and in the absence of a candidate possessing all required qualifications, may, but shall not be required to, award the position based upon comparable/similar experience.

**REPORTS TO:** Directly to the Athletic Director and indirectly to the Principal

**SUPERVISES:** Assistant Coaches at all levels, and athletes

**GOAL:** To use leadership, supervisory and administrative skills to establish a competitive soccer program.

**ESSENTIAL FUNCTIONS:**

1. Maintains and utilizes leadership qualities that include maturity, professionalism, discipline, encouragement, respect, an understanding of adolescent needs and a student-focused philosophy
2. Assists in the recruiting, screening, hiring and assigning of coaching staff

3. Establishes and supervises a strong off-season conditioning program, as well as regular, non-mandatory summer "pick-up" games
4. Plans and implements off-season organized team activities (O.T.A.'s)
5. Attends all mandatory district, W.P.I.A.L./P.I.A.A. Rules Interpretation meetings
6. Attends all Section meetings and WPIAL awards ceremonies
7. Directs, coordinates, and supervises the development of players in the varsity, J.V. and 7/8<sup>th</sup> grade soccer programs
8. Recommends the dismissal of a staff member whose work is unsatisfactory, according to the established procedures
9. Assumes responsibility for the conduct and sportsmanship of staff and players
10. Maintains high standards of conduct and enforces discipline, as necessary, to his staff and players
11. Develops a program of public relations to further the communities' understanding and support of the soccer program
12. Assumes responsibility of ordering equipment and supplies within budgetary limits
13. Organization of a preseason parents meeting to establish expectations and lines of communication
14. Is responsible for the creation of the specific game plan and practices for each opponent
15. Keeps abreast of trends, developments and research as they pertain to the sport.
16. Keeps accurate statistics that can be used by media and maintenance of school records.
17. Maintains an accurate inventory of all equipment and storage location of said equipment.
18. Collects and stores uniforms at season end
19. Completes evaluation forms for all assistant coaches
20. Abides by all policies as described in the Riverview School District Athletic Handbook
21. Performs such other tasks and assumes such other responsibilities as the Athletic Director, principal or W.P.I.A.L. may from time to time assign
22. The coach will assist his athletes in obtaining scholarships and/or opportunities to play collegiate level athletics as relevant to student skills and academic ability.

**The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not to be construed as an exhaustive list of all duties that may be performed in such a position.**

**TERMS OF EMPLOYMENT:**

Supplemental

Stipend, work schedule and other conditions of employment in accordance with the policies of the Riverview School District.

**EVALUATION:**

Performance of this job will be evaluated at season end in accordance with provisions of the applicable policies of Riverview School District.

*Riverview School District is an Equal Opportunity Employer.*

*I have read and understand the requirements, duties, and responsibilities for this position.*

*Employee's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

*Supervisor's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_